



AEBG Steering Committee Meeting
Friday, April 13, 2018
MVC RM 503

MINUTES

**Steering
Committee**

Amy Campbell
MSJC
Director

Joyce Johnson
MSJC
Co-Chair

Dr. Matt Russo
Beaumont USD
Co-Chair

David Sanchez
Banning USD
Member

Tara O'Malley
Hemet USD
Member

Dr. Greg Cleave
Lake Elsinore USD
Member

Martina Beach-Hedges
Murrieta Valley USD
Member

Dr. Pauline Garcia
Perris UHSD
Member

Joan Patrick
Riverside County Office
of Education
Member

Ken Swanson
San Jacinto USD
Member

Reggie Ingram
Temecula Valley USD
Member

Participants

Matt Russo, Melanie Petago – Beaumont USD; Tara O'Malley – Hemet USD; Amy Campbell, Joyce Johnson, Kasey Eliseo, Renee Jones – MSJC; Shane Sands – Murrieta USD; Pauline Garcia Stephanie Stafford – Perris Union HSD; Joan Patrick – RCOE; Sara Alston, Todd Peel, Ken Swanson – San Jacinto USD

Guests

Jeannette Garcia – Banning USD; Maggie Duenas – Temecula USD ; Terri Emmenegger, Lupe Jimenez - MSJC

I. Call to Order

The meeting was called to order at 09:07 am by Matt Russo, Beaumont USD

II. Review/Approval of Minutes

- The Steering Committee members reviewed the minutes from March 2, 2018
 - Motion to accept minutes – Ken Swanson, San Jacinto USD
 - Second by Melanie Petago, Beaumont USD
 - Minutes approved as written, no abstentions.

III. Community Forum

- Neil Kelly visit schedule finalized (will be emailed to all members)
- 3 meetings in one day
- Fiscal meeting – 8:00am; Executive meeting – 9:00am; Community Forum – 10:00 am
- Each member to give 5 minute presentation (guest/student speaker, video, narration, etc.)
- Let us know what you are doing – we want a variety
- Share invitation – make personal invitations, encourage attendance
- Speakers
 - Dr. Jeremy Brown
 - Neil Kelley State Department
- Brown Act
 - Data in newsletter
 - Come up with chart for key areas that can be filled in
 - Board conversation

IV. Budget Distribution

- Budget distribution handout was given to each member in attendance
- Indirect rate has been lowered to 5% for all members. All excess indirect funds then were put into the unallocated fund/reserve fund for future allocations to members as needed for the 2018-2019 school year. All members were comfortable with this decision to increase the reserve fund.
- Revisions on MOU
 - MSJC Board approval scheduled for May 10
 - Email to members for district board meetings
- 4.1 COLA increase
- New base line budget effective July 1, 2018

V. Professional Data Staff Development

- Training was conducted by Nohora Vasquez

VI. OTHER

- Tour of Hemet Workforce Development Office postponed until June. All members will be included on the scheduled tour. A training is also being set up for CalJOBS training at THEC. All mem
- Summer classes
 - Summer classes were shared so that everyone is aware of what will be available for their students. Hemet Adult School is offering HSE and MSJC is offering GED and ESL classes at all three campuses.
- Summer Retreat
 - Overnight
 - Off-site
 - June 14 & 15

VII. Adjourn

- The meeting was adjourned at 10:03am for training with Nohora
 - First- Ken Swanson, SJUSD
 - Second - Matt Russo, BUSD
 - All approve