



**Steering
Committee**

Amy Campbell
MSJC
Director

Joyce Johnson
MSJC
Co-Chair

Dr. Matt Russo
Beaumont USD
Co-Chair

David Sanchez
Banning USD
Member

Tara O'Malley
Hemet USD
Member

Dr. Greg Cleave
Lake Elsinore USD
Member

Martina Beach-Hedges
Murrieta Valley USD
Member

Dr. Pauline Garcia
Perris UHSD
Member

Joan Patrick
Riverside County Office
of Education
Member

Ken Swanson
San Jacinto USD
Member

Reggie Ingram
Temecula Valley USD
Member

AEBG Steering Committee Meeting

Friday, September 7th, 2018

MSJC MVC Campus Room 970

- I. Call to order**
10:03 – Amy Campbell
- II. Review/ Approval of minutes**
Approve Matt Russo, 2nd Dave Sanchez Banning, so moved
- III. Introductions**
Specifically Ashlei Stallworth our new AEBG fiscal support Amy welcomes all members and guest fiscal staff from our member programs.
- IV. Overview of Information**
 - Room 970 will be our new meeting location for the year.
 - As a review for fiscal staff, we reminded the team that we have always kept unallocated funds for new ideas and program implementation. Now we are in a gap year where our prior budget was rolled into this one year while we create the next three year plan and budget. We still have funding remaining before the new budget goes into effect.
- V. Community Forum Planning**
 - 1st Friday of May, May 3, 2019. 10a – 12p.
 - Who will host? Murrieta? San Jacinto – no because of WASC. Murrieta RCOE? Soboba Country Club?
 - Nohora suggested benefit of having it this end of region to balance last year's in Hemet
 - Matt is always willing to host in Beaumont. Location is issue.
 - 8-9 – Fiscal (can be 9 – 10 if there are 2 rooms available), 9-10 Executive, 10 – 12 All community

VI. **Staff Development Schedule**

- Fiscal and Data people need to be trained on regular basis. Fiscal will set up meeting times and determine if they will come at the same time, before or after our Steering Community meeting, etc. Aiming for November.
- January meeting will be the long one – all day for 3-year plan at THEC. Jan 11 all day. **We need calendar invites revised
- Register now for ASAP Conference and CASAS Institutes.
- People can think of items that can be ordered and received by Dec 18 for rollover data funds or remaining 2016-2017 funds. Murrieta already spent their \$12,000 data funds but can ask for additional funds and submit for reimbursement.
- Proposed: ASAP Conference in Nov, Consortium will offer \$2500 for each agency.
Matt moves, Dave seconds
- We are looking to spend data or data-related items or services.
- Get registrations for CASAS to MSJC now even though the CASAS Institute is in June.
- Jeff Polik is coming from West Ed to present data. Bring any teachers or leaders in the program or people who would be interested in this data.
- Matt requests Prof Dev for faculty. Kris, Shane, Matt, Amy meet early at next meeting to hear about the Prof. Dev. EXTRAS from MSJC to put one on in January that's open to the whole consortium. We could add a fiscal staff element to this possibly???

VII. **Budget requests**

Perris Adult School. Pauline needs a new clerk immediately who can help with data. 4 hours/day, 5/day per week. Perris Adult is only approx. negative \$2000 and will ask for what's needed for rest of year.

Matt motions to approve Pauline's request for extra clerk using rollover funds to cover until June with the understanding that the future of that position is not guaranteed. Not to exceed \$5,000. Dave seconds.

Motion passes.

Beaumont propose hire new ESL/ABE staff member not to exceed \$20,000 until Dec 31. Dave moves. Pauline seconds.

Motion passes.

Order new scanners for those that need them or any other needs.

At this point, the Consortium has

\$68,000 of AEBG 16-17 expire Dec 31

\$60,000 data 16-17 expire Dec 31

Dawn Cherry from Murrieta really enjoyed being involved in this meeting and seeing how we collaborate from different sides and what all of us in the room are involved in. Dawn suggested Azusa Pacific in Murrieta as a possible location for the community forum.

Meeting was adjourned at 10:25 to then move into the data portion of the agenda.