



**Steering
Committee**

Amy Campbell
MSJC
Director

Joyce Johnson
MSJC
Co-Chair

Dr. Matt Russo
Beaumont USD
Co-Chair

David Sanchez
Banning USD
Member

Tara O'Malley
Hemet USD
Member

Dr. Greg Cleave
Lake Elsinore USD
Member

Martina Beach-Hedges
Murrieta Valley USD
Member

Dr. Pauline Garcia
Perris UHSD
Member

Joan Patrick
Riverside County Office
of Education
Member

Ken Swanson
San Jacinto USD
Member

Reggie Ingram
Temecula Valley USD
Member

AEBG Steering Committee Meeting

Friday, October 5th, 2018

MSJC MVC Campus Room 970

- I. Call to order**
10:06 – Amy Campbell
- II. Review/ Approval of minutes**
Approve Ken Swanson, 2nd Joan Patrick, so moved
- III. Introductions**
Amy welcomes all members and our new clerical staff and Hilario from AJCC.
- IV. Overview of Information**
 - As a review for fiscal staff, we reminded the team that we have always kept unallocated funds for new ideas and program implementation. Now we are in a gap year where our prior budget was rolled into this one year while we create the next three year plan and budget. We still have funding remaining before the new budget goes into effect.
- V. Community Forum Planning**
 - Proposed: Ken Swanson, to move meeting location to SJUSD District office.
Tara O'Malley moves, Pauline Garcia seconds. All approved
- VI. Review New 3 Year AEBG template**
 - New AEBG template is more user friendly.
 - New AEBG 3 year plan coming up in January.
 - Amy Campbell emphasized using guiding questions that were given out to prepare for January's three year planning meeting. It is important that each program ensures they are looking ahead to align to these guiding questions.
 - Tara O'Malley suggest that transportation should be reviewed when writing new plan.

VII. Budget requests

- Data Funding was planned to expire in December but has been extended till June.
- Currently everybody has the ability to ask for additional AEBG FY 2016-2017 rollover consortia funds.
- The ASAP conference expenses are approved to come out of 16-17 roll over funds.
- 2017-2018 rollover funds will be used for CASAS expenses (etc. hotel cost)
- Data funds will be used to pay for CASAS registration costs. If this amount exceeds remaining data funds, 2017-2018 rollover AEBG consortia funds will then be used for the remaining amount.
- Proposed: Amy Campbell, to approve ASAP funds out of data and move to roll over funds.

Ken Swanson moves, Joan Patrick seconds

- Proposed: Amy Campbell, motion to have CASAS registration costs moved to data funds.

Ken Swanson moves, Joan Patrick seconds

- Amy Campbell to send CASAS meeting information to everyone.
- Locations sending someone to ASAP training will receive \$2500.
- Locations sending someone so far are Murrieta, Hemet, Beaumont, RCOE, MSJC and San Jacinto.
- Proposed: Amy Campbell, motioned for one time funds for Murrieta not to exceed \$6000 to pay for materials for CE classes.

Ken Swanson moves, Joan Patrick seconds

- Rollover funds were suggested to be used to purchase CASAS materials for non WIOA programs. Was suggested that ONE person is designated to receive all orders from everyone. Everyone will go back and look at an order for materials. Ken from SJ will compile and order to be reimbursed quickly for a CASAS order.
- Tara O'Malley suggested that extra carry over funds could be used to purchase furniture needed for her site.
- Request to adjourn meeting to review West-Ed data for the prior year.

VIII. Adjourn- Amy Campbell

Ken Swanson moves, Joan Patrick seconds